

UNIVERSITY SETTLEMENT

Financial Statements

Year ended December 31, 2017

UNIVERSITY SETTLEMENT
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December 31, 2017

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INDEPENDENT AUDITOR'S REPORT

To the Members of
University Settlement

We have audited the accompanying financial statements of University Settlement, which comprise the statement of financial position as at December 31, 2017, and the statements of changes in net assets, revenue and expenses and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the Settlement's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Settlement's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of University Settlement as at December 31, 2017 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Adams & Miles LLP

Chartered Professional Accountants
Licensed Public Accountants

Toronto, Canada
May 25, 2018



UNIVERSITY SETTLEMENT

Statement of Financial Position

December 31, 2017

	Operating Fund	Special Funds (Note 7)	Total 2017	Total 2016
Assets				
Current				
Cash	\$ 417,663	\$ 2,255	\$ 419,918	\$ 296,065
Investments (Note 3)	-	492,752	492,752	430,562
Government grants receivable	33,050	-	33,050	159,671
Accounts receivable	78,611	-	78,611	71,393
Inter-fund balances (Note 7)	(240,710)	240,710	-	-
Prepaid expenses	129,056	-	129,056	61,591
	417,670	735,717	1,153,387	1,019,282
Capital assets (Note 4)	153,421	-	153,421	139,953
	\$ 571,091	\$ 735,717	\$ 1,306,808	\$ 1,159,235
Liabilities				
Current				
Accounts payable and accrued liabilities	\$ 178,973	\$ -	\$ 178,973	\$ 188,643
Deferred grants and fees (Note 5)	311,361	-	311,361	189,824
Current portion of capital lease obligation (Note 6)	14,180	-	14,180	13,212
	504,514	-	504,514	391,679
Capital lease obligation (Note 6)	31,647	-	31,647	45,477
	536,161	-	536,161	437,156
Net assets (deficit)				
Invested in capital assets	63,454	-	63,454	81,264
Unrestricted	(28,524)	-	(28,524)	(93,458)
Endowments (Note 7)	-	41,403	41,403	41,403
Restricted externally (Note 7)	-	192,129	192,129	192,129
Restricted internally (Note 7)	-	502,185	502,185	500,741
	34,930	735,717	770,647	722,079
	\$ 571,091	\$ 735,717	\$ 1,306,808	\$ 1,159,235

Approved on behalf of the Board:

 Director
 Director

UNIVERSITY SETTLEMENT

Statement of Changes in Net Assets

Year Ended December 31, 2017

	Invested in capital assets	Unrestricted	Endowments	Restricted externally	Restricted internally	Total 2017	Total 2016
Balance, beginning of year	\$ 81,264	\$ (93,458)	\$ 41,403	\$ 192,129	\$ 500,741	\$ 722,079	\$ 831,250
Excess of revenue over expenses (expenses over revenue)	(32,994)	81,872	(1,142)	(612)	1,444	48,568	(109,171)
Inter-fund transfers (Note 7)	-	(1,754)	1,142	612	-	-	-
Purchase of capital assets							
net of related liabilities	15,184	(15,184)	-	-	-	-	-
Balance, end of year	\$ 63,454	\$ (28,524)	\$ 41,403	\$ 192,129	\$ 502,185	\$ 770,647	\$ 722,079

UNIVERSITY SETTLEMENT

Statement of Revenue and Expenses

Year Ended December 31, 2017

	Operating Fund	Special Funds (Note 7)	Total 2017	Total 2016
Revenue				
Fees for services	\$ 1,411,682	\$ -	\$ 1,411,682	\$ 1,281,890
Federal government grants (Schedule, page 18)	1,328,302	-	1,328,302	1,263,187
City of Toronto fees (Schedule, page 18)	975,411	-	975,411	1,174,378
City of Toronto grants (Schedule, page 18)	714,991	-	714,991	726,838
United Way contribution	351,703	-	351,703	354,287
Provincial government grants (Schedule, page 18)	193,250	-	193,250	204,470
Fundraising and foundation contributions	108,689	-	108,689	86,972
Other	87,340	-	87,340	41,188
Rental	58,109	-	58,109	19,644
Productive enterprises	16,753	-	16,753	19,878
Investment (Note 8)	595	3,976	4,571	15,494
	5,246,825	3,976	5,250,801	5,188,226
Expenses				
Salaries	3,588,506	-	3,588,506	3,635,374
Benefits	588,728	-	588,728	624,702
Rent	329,883	-	329,883	335,716
Program	187,220	-	187,220	189,898
Office	129,445	-	129,445	136,963
Other purchased services	114,682	-	114,682	91,730
Food services	66,270	-	66,270	71,484
Other	40,162	4,286	44,448	41,147
Insurance	33,839	-	33,839	28,583
Amortization	32,994	-	32,994	27,139
Promotion and publicity	26,848	-	26,848	28,421
Cleaning supplies	24,164	-	24,164	33,212
Recruitment and staff training	15,227	-	15,227	24,762
Audit and legal	14,109	-	14,109	23,858
Transportation	5,870	-	5,870	4,408
	5,197,947	4,286	5,202,233	5,297,397
Excess of revenue over expenses (expenses over revenue)	\$ 48,878	\$ (310)	\$ 48,568	\$ (109,171)

UNIVERSITY SETTLEMENT

Statement of Cash Flows

Year ended December 31, 2017

	Operating Fund	Special Funds (Note 7)	Total 2017	Total 2016
Cash provided by (used in)				
Operating activities				
Excess of revenue over expenses (expenses over revenue)	\$ 48,878	\$ (310)	\$ 48,568	\$ (109,171)
Amortization	32,994	-	32,994	27,139
Changes in				
Government grants receivable	126,621	-	126,621	(41,254)
Accounts receivable	(7,218)	-	(7,218)	(4,476)
Inter-fund balances	(62,430)	62,430	-	-
Prepaid expenses	(67,465)	-	(67,465)	47,442
Accounts payable and accrued liabilities	(9,670)	-	(9,670)	(58,027)
Deferred grants and fees	121,537	-	121,537	(50,888)
	183,247	62,120	245,367	(189,235)
Financing activities				
Repayment of capital lease obligations	(12,862)	-	(12,862)	(11,971)
Investing activities				
Purchase of capital assets excluding leased assets	(46,462)	-	(46,462)	-
Proceeds on disposal of investments	-	823,716	823,716	67,338
Purchase of investments	-	(885,906)	(885,906)	-
	(46,462)	(62,190)	(108,652)	67,338
Change in cash	123,923	(70)	123,853	(133,868)
Cash, beginning of year	293,740	2,325	296,065	429,933
Cash, end of year	\$ 417,663	\$ 2,255	\$ 419,918	\$ 296,065

UNIVERSITY SETTLEMENT

Notes to Financial Statements

Year ended December 31, 2017

1. Purpose of the organization

University Settlement ("the Settlement") was incorporated without share capital under the laws of the Province of Ontario. The Settlement provides social, educational, recreational and cultural services to the people living and working in the West Central Downtown Toronto community and the North York community. The Settlement is a registered charity under the Income Tax Act and accordingly is exempt from income taxes, provided certain requirements of the Income Tax Act are met. The Settlement operates a number of externally restricted funds according to the terms of contributors.

2. Summary of significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The preparation of these financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported as revenue or expenses in the Statement of Revenue and Expenses in the year in which they become known.

Fund accounting

The accounts of the Settlement are maintained in accordance with the principles of fund accounting and accordingly the resources are classified for accounting and reporting purposes into funds determined by the purpose for which those funds are held. The Settlement follows the restricted fund method of accounting for contributions. The types of funds held are:

Operating Fund - Revenue and expenses related to services provided are reported in the Operating Fund. Unrestricted contributions are recognized as revenue in the year they are earned.

Special Funds - The special funds include endowments, externally restricted and internally restricted funds. The endowment fund reports contributions that are subject to the requirement that the principal remain intact and invested to create a source of income for the Settlement.

Refer to Note 7 for details regarding these funds.

UNIVERSITY SETTLEMENT

Notes to Financial Statements

Year ended December 31, 2017

2. Summary of significant accounting policies - cont'd

Investments

Investments consist of bonds, guaranteed investment certificates (GICs), and equities quoted in an active market.

The investments are recorded at fair value and are referenced to published price quotations in an active market at year-end. They have been classified as current since they are capable of reasonably prompt liquidation.

Transactions costs associated with the acquisition of investments are either capitalized and included in the acquisition costs or applied to reduce proceeds on disposal, as appropriate. Investment fees are expensed when incurred.

Capital assets and leasehold interest (building)

Capital assets and leasehold interest (building) are recorded at cost. The Settlement provides for amortization using the straight-line method at rates designed to amortize the cost of the capital assets and leasehold interest (building) over their estimated useful lives:

Cleaning equipment	5 years
Computer equipment	5 years
Computer software	2 years
Piano	5 years
Playground equipment	10 years
Equipment under capital lease	10 years

Amortization of leasehold improvements is recorded over the remaining term of the lease plus the first renewal option.

Repairs and maintenance costs are recorded when incurred. Leasehold interest (building) is recorded at nominal value.

UNIVERSITY SETTLEMENT

Notes to Financial Statements

Year ended December 31, 2017

2. Summary of significant accounting policies - cont'd

Revenue recognition

The Settlement is funded by the members of the community, the United Way and by Federal, Provincial and Municipal government grants. These financial statements reflect agreed arrangements approved by each level of government with respect to the year ended December 31, 2017.

Unrestricted grants and contributions are recognized in the Statement of Revenue and Expenses as revenue in the year it is received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted grants and contributions are recognized as revenue in the appropriate fund in the year they are received if a fund has been established. Externally restricted contributions where no externally restricted fund exists is deferred and recognized as revenue in the year in which the related expenses are incurred.

Grants received for the purchase of capital assets are recognized into revenue of the operating fund over the same number of years that the related capital assets are amortized into operations.

Endowment contributions are recognized as revenue of the endowment fund.

Revenue from fees for services, rental, productive enterprises and other is recognized when the services are provided.

Fundraising revenue is recognized as it is earned or received.

Unrestricted donations are recognized when received.

Investment revenue includes interest, dividend and unrealized gains and losses on investments owned at year-end. Interest income is recognized as earned. Dividends are recorded once declared by the payer. The unrealized gains and losses are recognized as changes in the fair value occur.

Contributed services

A substantial number of volunteers contribute a significant amount of their time to the Settlement each year. Due to the difficulty of determining the fair value of contributed services, these are not recognized in these financial statements.

UNIVERSITY SETTLEMENT

Notes to Financial Statements

Year ended December 31, 2017

2. Summary of significant accounting policies - cont'd

Financial instruments

The Settlement initially measures its financial assets and financial liabilities at fair value.

The Settlement subsequently measures its financial assets and financial liabilities at amortized cost, except investments quoted in an active market, which are subsequently measured at fair value. Changes in fair value are recognized in the Statement of Revenue and Expenses.

Financial assets measured at amortized cost on a straight-line basis include cash, government grants receivable and accounts receivable.

Financial liabilities measured at amortized cost on a straight-line basis include accounts payable and accrued liabilities and capital lease obligation.

3. Investments

	2017	2016
Bond mutual funds	\$ 237,546	\$ 156,415
GICs	211,037	207,024
Equity mutual funds	44,169	67,123
	<u>\$ 492,752</u>	<u>\$ 430,562</u>

The guaranteed investment certificates mature between February 2018 and October 2018 and earn interest at rates from 0.90% to 2.40% per year. The bond and equity mutual funds do not have a maturity date.

UNIVERSITY SETTLEMENT

Notes to Financial Statements

Year ended December 31, 2017

4. Capital assets

	2017		2016	
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Leasehold interest (building)	\$ 1	\$ -	\$ 1	\$ 1
Cleaning equipment	5,155	2,062	3,093	4,124
Leasehold improvements	82,031	38,530	43,501	59,180
Computer equipment	13,127	11,078	2,049	4,674
Computer software	12,473	12,473	-	3,118
Piano	5,763	5,187	576	1,729
Playground equipment	46,463	2,323	44,140	-
	165,013	71,653	93,360	72,826
Equipment under capital lease	70,660	10,599	60,061	67,127
	\$ 235,673	\$ 82,252	\$ 153,421	\$ 139,953

In 1958, the Settlement conveyed to the City of Toronto (the "City") the land at 23 Grange Road. In return, the City built the recreation centre, which is now operated by the Settlement. If at that time the agreement was terminated, the Settlement was to be paid \$90,000 as compensation for the property. The City also agreed to pay the annual maintenance incurred on the building. During the year, the City paid \$294,402 (2016 - \$282,693) for maintenance of the building.

Amortization includes amortization of equipment under capital lease of \$7,066 (2016 - \$3,533).

UNIVERSITY SETTLEMENT

Notes to Financial Statements

Year ended December 31, 2017

5. Deferred grants and fees

The deferred grants and fees represent restricted funds received in the current year that relate to subsequent years.

	2017	2016
Fees for services	\$ 91,148	\$ 85,131
Various government grants - Federal, Provincial and City of Toronto	215,921	101,413
Foundation contributions	4,292	3,280
	<u>\$ 311,361</u>	<u>\$ 189,824</u>

6. Capital lease obligation

	2017	2016
Equipment capital lease, bearing interest at 7.09% per annum, matures in January 2021 and is repayable in blended monthly payments of \$1,414	\$ 45,827	\$ 58,689
Less current portion	14,180	13,212
Due beyond one year	<u>\$ 31,647</u>	<u>\$ 45,477</u>

The following is a schedule of future minimum lease payments under capital leases:

2018	\$ 16,971
2019	16,971
2020	16,992
Total future minimum lease payments	50,934
Less amount representing interest	5,107
Present value of minimum net lease payments	<u>\$ 45,827</u>

The obligation under capital lease is secured by lien on the specific equipment under lease.

UNIVERSITY SETTLEMENT

Notes to Financial Statements

Year Ended December 31, 2017

7. Restrictions on net assets

	2016	Interest earned and contributions	Inter-fund transfer	Expenses	2017
Endowments					
<i>Music and Arts</i>					
Sylvia Schwartz	\$ 9,819	\$ 53	\$ 247	\$ (300)	\$ 9,819
Shiu-Shum Lo Memorial	16,675	90	699	(789)	16,675
Margaret Grant	5,263	28	97	(125)	5,263
W.G. Hall Memorial	4,892	26	99	(125)	4,892
<i>Recreation - Youth Leadership</i>					
Mary Fraser	4,754	27	-	(27)	4,754
	41,403	224	1,142	(1,366)	41,403
Restricted externally					
<i>Music and Arts</i>					
General	77,203	418	-	(418)	77,203
Florence & David Steinhauer	14,925	81	308	(389)	14,925
Mark Hill Memorial	7,905	43	182	(225)	7,905
Madeleine Emma Lasserre	2,267	12	-	(12)	2,267
<i>Recreation - Youth Leadership</i>					
Robert Kauppinen	5,577	30	-	(30)	5,577
Marshall A. Golden Memorial	5,130	28	122	(150)	5,130
<i>Other Programs</i>					
Subsidies and programs	79,122	428	-	(428)	79,122
	192,129	1,040	612	(1,652)	192,129
Restriction internally					
<i>Recreation - Camp</i>					
General Camp	263,906	1,429	-	-	265,335
Edward Roth	2,848	15	-	-	2,863
<i>Recreation - Children & Youth</i>					
Ethyle M. Start	74,882	405	-	(405)	74,882
Youth Program	42,813	232	-	(232)	42,813
<i>Scholarship</i>					
General Scholarship	40,199	218	-	(218)	40,199
<i>Music and Arts</i>					
Music Instrument	8,124	44	-	(44)	8,124
<i>General</i>					
Fanny V. Birdsall	32,942	178	-	(178)	32,942
Elizabeth J. Clarry	6,371	35	-	(35)	6,371
Mary Margaret Slater	6,371	35	-	(35)	6,371
Emil First	1,172	6	-	(6)	1,172
90th Anniversary	15,823	86	-	(86)	15,823
<i>Senior Citizen Fund</i>					
Cho-Tsing-Cheung	5,290	29	-	(29)	5,290
	500,741	2,712	-	(1,268)	502,185
Total	\$ 734,273	\$ 3,976	\$ 1,754	\$ (4,286)	\$ 735,717

UNIVERSITY SETTLEMENT

Notes to Financial Statements

Year ended December 31, 2017

7. Restrictions on net assets - cont'd

The inter-fund balances bear no interest and are payable on demand.

8. Investment income

	2017	2016
Interest	\$ 4,522	\$ 9,656
Dividend	7,505	2,631
Unrealized gains (losses) on investments	(7,456)	3,207
	<u>\$ 4,571</u>	<u>\$ 15,494</u>

9. Wages subsidies

The Settlement has received the following amounts for wage subsidies from the City of Toronto's Children's Service.

	2017	2016
Wage subsidies	\$ -	\$ (104,132)
	<u>\$ -</u>	<u>\$ (104,132)</u>

In addition, the Settlement received \$Nil (2016 - \$34,104) regarding pay equity for the years 1999 - 2005, wage improvement of \$Nil (2016 - \$17,528) and wage enhancement of \$61,015 (2016 - \$53,936).

In the current year, the funding system was changed and the Settlement received a general operating grant of \$189,517.

UNIVERSITY SETTLEMENT

Notes to Financial Statements

Year ended December 31, 2017

10. Lease commitments

The Settlement is committed to premise leases with minimum annual payments as follows:

2018	\$ 215,961
2019	191,309
2020	89,387
<hr/>	
	\$ 496,657

The Settlement is responsible for a proportionate share of building operating costs.

11. Contingent liability

During the year as well as subsequent to the year, demand letters for additional termination benefits were sent to the Settlement by a former employee. The Settlement has contested the claims; neither the possible outcome nor the amount of possible settlement can be predicted or estimated. Accordingly, no provision has been made in the financial statements.

UNIVERSITY SETTLEMENT

Notes to Financial Statements

Year ended December 31, 2017

12. Financial instruments

The Settlement is exposed to the following risks in respect of certain types of the financial instruments held:

Market risk

Market risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether the factors are specific to the instrument or all instruments traded in the market. The Settlement's investments in publicly traded securities expose the Settlement to market risk as such investments are subject to price changes in the open market. The Settlement does not use derivative financial instruments to alter the effects of this risk.

Interest rate risk

The Settlement manages the interest rate price risk exposure of its fixed income investments by using a ladder portfolio with varying terms of maturity. The ladder structure of maturities helps to enhance the average portfolio yield while reducing the sensitivity of the portfolio to the impact of interest rate fluctuations. Investments in equity securities are not exposed to significant interest rate risk.

13. Allocations

Allocation of United Way contributions

United Way contributions have been allocated to approved programs based on need. In the current year, no contribution from the United Way is allocated to the Language Instruction for Newcomers to Canada/Information and Orientation program (LINC/I/O). In the prior year, no contribution was allocated to the Day Care, Grange Park Peer Project and Language Instruction for Newcomers to Canada/Information and Orientation program (LINC/I/O).

UNIVERSITY SETTLEMENT

Notes to Financial Statements

Year ended December 31, 2017

13. Allocations - cont'd

Allocation of administrative expenses

The Settlement's net administrative expenses for administrative staff salaries, building occupancy, office, recruitment costs, promotion and publicity, purchased services, staff training, and transportation and miscellaneous costs were allocated across the various programs based on the rationale that these costs are associated with contributing to the agency as a whole and are not geared towards any specific or particular program. Net administrative expenses were allocated based on the percentage of total expenses incurred by each program over total expenses for all programs excluding administrative, maintenance and the LINC/I/O program.

The LINC/I/O program is charged a set administrative cost as the program is primarily funded by a single funder and does not generate enough revenue to be charged fully for its share of administrative costs.

In the years that the Settlement incurs a net maintenance expense for maintenance staff salaries, cleaning supplies, insurance and other costs it is allocated across the various programs based on the rationale that these costs are associated with contributing to the agency as a whole and are not geared towards any specific or particular program.. In the current and prior year there was a net maintenance recovery thus no allocation was completed.

UNIVERSITY SETTLEMENT

Notes to Financial Statements

Year ended December 31, 2017

13. Allocations - cont'd

	2017	2016
Day Care	\$ 128,496	\$ 231,856
Recreation and Wellness	88,934	159,870
Weekend Emergency Shelter	58,794	112,516
Music and Arts School	36,907	72,331
Seniors, Settlement & Social Services and Newcomer Settlement Program	23,410	41,421
Employment and Training	22,486	77,005
English as a Second Language/Youth Tutorial Program	-	989
	<u>\$ 359,027</u>	<u>\$ 695,988</u>

14. Comparative amounts

Certain comparative amounts have been reclassified to conform to the current year's financial statement presentation.

The prior year's net maintenance recovery allocation to the various programs on the schedules to the financial statements has been eliminated as it was not required. This reclassification of the net maintenance recovery does not result in any change to the financial statements and is comparative to the presentation adopted in the current year.

UNIVERSITY SETTLEMENT**Schedule of Revenue, Expenses and Allocation****Year Ended December 31, 2017****Government Revenue**

	2017	2016
Federal government grants		
Citizenship and Immigration Canada	\$ 1,204,393	\$ 1,177,172
Health Canada	58,522	58,520
Employment and Social Development Canada	40,475	27,495
New Horizons	24,912	-
	1,328,302	1,263,187
Provincial government grants		
Ministry of Citizenship and Immigration	150,550	150,550
Ministry of Health and Long-Term Care	42,700	53,920
	193,250	204,470
City of Toronto fees		
Shelter Support and Housing	547,030	576,054
Children's Services	273,638	294,053
Community and Neighbourhood Services	123,667	252,778
Investing in Neighbourhood	31,076	51,493
	975,411	1,174,378
City of Toronto grants		
Property Grant	294,403	322,443
General Operating Grant (Note 9)	189,517	-
Community Services Partnership	131,780	129,190
Wage Enhancement (Note 9)	61,015	53,936
Toronto Arts Council	23,500	23,500
Children's Services	14,776	118,909
Pay Equity - Children's Services (Note 9)	-	61,332
Wage Improvement Grant (Note 9)	-	17,528
	714,991	726,838
	\$ 3,211,954	\$ 3,368,873

UNIVERSITY SETTLEMENT**Schedule of Revenue, Expenses and Allocation****Year Ended December 31, 2017****Administration**

	2017	2016
Revenue		
United Way contribution	\$ 285,181	\$ 7,825
Other	73,460	36,713
Fundraising and foundation contributions	37,035	31,762
Provincial government grants	24,761	24,761
City of Toronto fees	15,462	20,461
Rental	15,133	19,321
Investment	595	2,014
	451,627	142,857
Expenses		
Salaries	559,532	556,744
Other purchased services	103,881	79,774
Benefits	89,852	101,862
Office	83,767	98,344
Rent	50,665	54,000
Insurance	26,169	22,799
Promotion and publicity	22,188	16,697
Audit and legal	14,109	23,858
Recruitment and staff training	6,400	16,118
Amortization	5,743	9,277
Other	3,004	1,699
Transportation	198	410
Program costs recovery	(4,885)	(2,606)
LINC/I/O recovery	(149,969)	(140,131)
	810,654	838,845
Net administration expense for allocation	\$ (359,027)	\$ (695,988)
Expense allocation to programs		
Day Care	\$ 128,496	\$ 231,856
Recreation and Wellness	88,934	159,870
Weekend Emergency Shelter	58,794	112,516
Music and Arts School	36,907	72,331
Seniors, Settlement & Social Services and Newcomer Settlement Program	23,410	41,421
Employment and Training	22,486	77,005
English as a Second Language/Youth Tutorial Program	-	989
	\$ 359,027	\$ 695,988

Refer to Note 13 for details on allocation basis.

UNIVERSITY SETTLEMENT

Schedule of Revenue, Expenses and Allocation

Year Ended December 31, 2017

Maintenance

	2017	2016
Revenue		
City of Toronto grants	\$ 294,402	\$ 322,443
Provincial government grants	7,490	7,490
	301,892	329,933
Expenses		
Salaries	184,280	178,348
Benefits	39,336	39,732
Cleaning supplies	22,380	30,539
Insurance	7,670	5,784
Other	5,912	3,796
Amortization	1,031	1,031
Transportation	-	6
	260,609	259,236
Excess of revenues over expenses	\$ 41,283	\$ 70,697

UNIVERSITY SETTLEMENT

Schedule of Revenue, Expenses and Allocation

Year Ended December 31, 2017

Recreation and Wellness

	2017	2016
Revenue		
Fees for services	\$ 560,650	\$ 449,637
Federal government grants	98,997	86,015
City of Toronto grants	80,347	79,059
Provincial government grants	30,363	30,363
United Way contribution	29,928	30,128
Fundraising and foundation contributions	20,417	16,475
Productive enterprises	7,101	11,553
Other	2,553	2,300
	830,356	705,530
Expenses		
Salaries	555,087	514,307
Program	76,988	85,273
Benefits	74,436	71,742
Amortization	9,389	-
Other purchased services	7,576	3,328
Promotion and publicity	3,104	10,850
Recruitment and staff training	2,387	3,418
Other	1,508	1,949
Office	16	1,072
	730,491	691,939
Allocation of indirect expenses (Note 13)		
Administrative	88,934	159,870
Program operating surplus (deficit)	10,931	(146,279)
United Way allocation (Note 13)	-	128,020
Excess of revenue over expenses (expenses over revenue)	\$ 10,931	\$ (18,259)

UNIVERSITY SETTLEMENT

Schedule of Revenue, Expenses and Allocation

Year Ended December 31, 2017

Day Care

	2017	2016
Revenue		
Fees for services	\$ 604,119	\$ 583,402
City of Toronto fees	286,034	310,548
City of Toronto grants	250,533	236,928
Other	2,323	-
Fundraising and foundation contributions	-	139
	1,143,009	1,131,017
Expenses		
Salaries	836,851	795,997
Benefits	162,787	160,158
Food services	24,176	27,885
Program	17,767	15,856
Recruitment and staff training	4,230	3,144
Other purchased services	-	468
	1,045,811	1,003,508
Allocation of indirect expenses (Note 13)		
Administrative	128,496	231,856
Excess of expenses over revenue	\$ (31,298)	\$ (104,347)

UNIVERSITY SETTLEMENT

Schedule of Revenue, Expenses and Allocation

Year Ended December 31, 2017

Seniors, Settlement & Social Services (S & SS) and Newcomer Settlement Program (NSP)

	S & SS	NSP	Total 2017	Total 2016
Revenue				
Provincial government grants	\$ 46,397	\$ 55,815	\$ 102,212	\$ 113,432
City of Toronto grants	66,209	-	66,209	64,908
Federal government grants	24,912	-	24,912	-
Productive enterprises	9,547	-	9,547	8,227
Fees for services	3,360	-	3,360	5,400
United Way contribution	3,132	-	3,132	3,312
Fundraising and foundation contributions	1,835	-	1,835	1,578
Other	133	-	133	-
	155,525	55,815	211,340	196,857
Expenses				
Salaries	85,783	45,622	131,405	131,894
Benefits	23,902	9,809	33,711	34,925
Program	11,138	-	11,138	10,555
Other	4,865	56	4,921	1,267
Other purchased services	2,500	-	2,500	-
Transportation	2,242	-	2,242	145
Office	1,258	-	1,258	485
Promotion and publicity	34	-	34	-
	131,722	55,487	187,209	179,271
Allocation of indirect expenses (Note 13)				
Administrative	16,472	6,938	23,410	41,421
Program operating surplus (deficit)	7,331	(6,610)	721	(23,835)
United Way allocation (Note 13)	-	6,610	6,610	19,104
Excess of revenue over expenses (expenses over revenue)	\$ 7,331	\$ -	\$ 7,331	\$ (4,731)

UNIVERSITY SETTLEMENT

Schedule of Revenue, Expenses and Allocation

Year Ended December 31, 2017

Weekend Emergency Shelter

	2017	2016
Revenue		
City of Toronto fees	\$ 547,030	\$ 548,323
City of Toronto fees - Grange Park Peer Project	-	27,731
United Way contribution	9,622	9,622
Fundraising and foundation contributions	932	3,600
Other	-	456
	557,584	589,732
Expenses		
Salaries	370,003	367,784
Food services	42,094	43,599
Benefits	31,182	35,536
Program	30,206	35,857
Transportation	2,915	2,440
Recruitment and staff training	2,153	1,648
Other	-	120
	478,553	486,984
Allocation of indirect expenses (Note 13)		
Administrative	58,794	112,516
Excess of revenue over expenses (expenses over revenue)	\$ 20,237	\$ (9,768)

The 2016 amounts include revenue and expenses related to the Grange Park Peer Project.
The project ended in 2016 and thus no activity included in the 2017 amounts.

UNIVERSITY SETTLEMENT**Schedule of Revenue, Expenses and Allocation****Year Ended December 31, 2017****Language Instruction for Newcomers to Canada/Information and Orientation****Program (LINC/I/O)**

	2017	2016
Revenue		
Federal government grants	\$ 1,204,393	\$ 1,177,172
Expenses		
Salaries	662,851	659,418
Rent	198,172	201,460
Benefits	123,945	123,341
Office	31,338	24,037
Other	24,817	22,505
Program costs	11,520	4,068
Promotion and publicity	1,209	625
Transportation	515	1,407
Recruitment and staff training	57	40
Other purchased services	-	140
	1,054,424	1,037,041
LINC/I/O recovery of expenses	149,969	140,131
Excess of revenue over expenses	\$ -	\$ -

UNIVERSITY SETTLEMENT

Schedule of Revenue, Expenses and Allocation

Year Ended December 31, 2017

Music and Arts School

	2017	2016
Revenue		
Fees for services	\$ 243,553	\$ 242,131
Fundraising and foundation contributions	48,470	33,418
Toronto Art Council grants (included in City of Toronto grants)	23,500	23,500
Provincial government grants	20,780	20,780
United Way contribution	755	208
Other	530	346
Productive enterprises	105	98
Rental	10	323
	337,703	320,804
Expenses		
Salaries	230,805	250,481
Program	44,319	31,966
Benefits	21,795	25,895
Amortization	1,153	1,153
Rent	1,060	1,800
Other purchased services	725	710
Promotion and publicity	313	249
Office	231	413
Recruitment and staff training	-	395
	300,401	313,062
Allocation of indirect expenses (Note 13)		
Administrative	36,907	72,331
Program operating surplus (deficit)	395	(64,589)
United Way allocation (Note 13)	-	56,328
Excess of revenue over expenses (expenses over revenue)	\$ 395	\$ (8,261)

UNIVERSITY SETTLEMENT

Schedule of Revenue, Expenses and Allocation

Year Ended December 31, 2017

Employment and Training

	2017	2016
Revenue		
City of Toronto fees	\$ 126,885	\$ 267,315
Rental	42,966	-
Other	8,341	1,373
Provincial government grants	7,644	7,644
	185,836	276,332
Expenses		
Rent	79,986	78,456
Salaries	57,692	183,560
Amortization	15,678	15,678
Office	12,835	12,612
Benefits	11,684	30,844
Cleaning supplies	1,784	2,673
Program costs	166	8,929
Other purchased services	-	538
	179,825	333,290
Allocation of indirect expenses (Note 13)		
Administrative	22,486	77,005
Program operating deficit	(16,475)	(133,963)
United Way allocation (Note 13)	16,475	96,084
Excess of revenue over expenses (expenses over revenue)	\$ -	\$ (37,879)

UNIVERSITY SETTLEMENT**Schedule of Revenue, Expenses and Allocation****Year Ended December 31, 2017****English as a Second Language (ESL)/Youth Tutorial Program (YTP)**

	2017	2016
Revenue		
United Way contribution	\$ -	\$ 3,132
Fees for service	-	1,320
	-	4,452
Expenses		
Salaries	-	3,613
Benefits	-	667
	-	4,280
Allocation of indirect expenses (Note 13)		
Administrative	-	989
Program operating deficit	-	(817)
United Way allocation (Note 13)	-	704
Excess of revenue over expenses (expenses over revenue)	\$ -	\$ (113)